

MINUTES – PARISH COUNCIL MEETING
FENCOTT & MURCOTT PARISH COUNCIL
7.00pm June 3rd 2026 Murcott Village Hall
All Parish Councillors are summoned to attend

1. Welcome from the Chair / Vice Chair

2. Apologies

Apologies received from Francois Nerfin and James Lewis

3. Declarations of Interest

4. Minutes of previous Parish Council meeting May 13th 2026

Minutes approved

5. Meeting Adjourned

Opportunity for members of public to propose new matters for PC consideration. (Max 5 minutes per topic)

Meeting Re-convene

6. County & District Councillor reports

Oxfordshire County council - recieved after meeting

Cherwell District Council - none

7. Parish Matters / Clerk Update

- Improved Bus Route through the parish: Community Transport grants available (deadline 10th July), Transport survey to ascertain demand for bus route: Clerk to apply to Community Transport fund for monies to obtain traffic data in the parish and pay for a report to be written to support the need for a bus service.
- Email: Kidlington and Surrounding Villages Movement & Place Plan - Parish and Town Engagement Feedback: Clerk to draft response to Movement and Place Plan.
- Green Community Grants: Wildlife Trust (deadline 15th July) potential for parish use
- Nut Tree Pond: CDC management going forwards, removed from Parish Council business
- Box Tree moth on VH Hedge requires treatment. Clerk to speak to horticulture contractor.

New Assets:

Alice Meadow Gate: £800 County Councillor Fund, balance from PC. Clerk to order

Parish Walks & Maintenance:

Village Hall: works carried out successfully

Village Walk feedback - new date required

Parish Noticeboards & Communications:

Alice Meadow poster installed

Community Leaflets to finalise and distribute C/F

Rights of Way map to finalise – needs a cut away for the local area

8. Governance

Training to be booked for a Wednesday evening through OALC

Cllr email addresses to be revised – C/F clerk & NF

Annual Parish Meeting to plan C/F

Buryfields Trust Meeting via Teams in June 2026

9. Finances Report - see attached

Parish Council audit due for completion.

Salt bin to be ordered

AM Gate to be ordered

OS Map for noticeboard to be ordered

10. Planning Applications

New:

Awaiting Decision:

26/00246/F Brook Court, Fencott, Single storey rear extension for purpose of providing means of access, designed to secure greater safety, health and comfort

25/02361/F (and also LB) Pigeon House Farm, Pigeonhouse Lane, Murcott, OX5 2RE, Re-building a collapsed wall to the rear elevation of The Stables building and restoring support and stability to the first floor and roof structure - no changes to the external appearance of the building are proposed

Decisions:

26/00852/F 4 Fiveacres Murcott, Single storey rear extension, garage conversion and first floor extension to side APPROVED

11. Items for next meeting: Wednesday July 1st 2026 7.00pm Murcott Village Hall

Meeting closed at 7.50pm