

MINUTES
FENCOTT & MURCOTT PARISH COUNCIL
7.00pm February 4th 2026 Murcott Village Hall
All Parish Councillors are summoned to attend

Present: James Lewis (Chair), Francois Nerfin, Lucy Macfarlane, Tim Bennett, Lynne Bustin (Clerk)

1. Welcome

2. Apologies

Nick Wyke joined later via teams

3. Declarations of Interest

4. Minutes of previous Parish Council meeting

Minutes from January were approved

5. Meeting Adjourned

Opportunity for members of public to propose new matters for PC consideration – none.

Meeting Re-convened

6. County & District Councillor reports

OCC Report received, Clerk to send positive feedback to Laura, and ask her to escalate pothole repairs in the parish.

7. Parish Matters / Clerk Update

- Defibrillator installed by owners of Manor Farm, Fencott in their front yard behind the bus stop. The Parish Council are very grateful for the provision of this community asset and will offer to cover the cost of replacement defibrillator pads.

- Otmoor Range Flag information circulated due to flood

Funding update:

- Application to County Cllr Fund made for £758 for litter picking items, road mirrors and flood signs: more information requested about road mirrors. Clerk to provide anecdotal evidence about the narrow bridge, safety issues for all road users, nighttime lights. Councillors asked who cleans and maintains the road mirrors.
- Application to TOE (Trust for Oxon Environment) for gates for Alices Meadow unsuccessful as the scheme needs to show more e.g. environmental benefit. Clerk to ask County Councillor for funding for this.

Parish Walks:

Murcott Parish walk recorded 52 defects which were logged on FMS.

Arrange a morning to walk Fencott and log defects for FMS – February 23rd 9am Blackbull Lane

Arrange a time to walk the footpaths of the parish and review issues with Rights of Way team – March 3rd 9am Blackbull Lane. Councillors noted the stile opposite the Willows at Pound Lane is still broken and a resident was badly hurt trying to use it.

Parish Communications

Draft a leaflet: Flooding info, useful contacts, Fix My Street, Alices Meadow, village hall, precept use.

Facebook: Councillors noted a new page has been created

Website: Update with minutes, agendas, finance, links to local resources.

Information needed for the two new noticeboards:

1. Alices Meadow History and Access
2. The Splash, local conservation and Rights of Way around the Otmoor

8. Governance

Parish Council Election this year – Clerk to circulate information to all councillors, and on parish communications when available.

Councillor training will be booked after the elections

9. Finances Report - see attached

Insurance premium due for renewal

Contribution to burial ground maintenance

Grass cutting invoice for the parish

Approve payments for the hall projector and screen (funding received last year)

Clerk wages and expenses

Village hall hire

Salt bin for Murcott approved, clerk to check the location with Highways, add to insurance, and book all salt bins for a refill in August

10. Planning Applications

New: None

Awaiting Decision:

25/03166/F Parcel adjoining River Ray, Construct a wooden stable block, parking and change of use to equestrian

25/02067/F Moorlands Farm amendments to planning for 8 houses

25/02361/F (and also LB) Pigeon House Farm, Pigeonhouse Lane, Murcott, OX5 2RE, Re-building a collapsed wall to the rear elevation of The Stables building and restoring support and stability to the first floor and roof structure - no changes to the external appearance of the building are proposed (7 October)

Decisions:

25/03039/F Inchmere Farm, Murcott, Part retrospective Change of Use from equestrian to agricultural: PERMITTED

25/03022/LB Pigeon House Farm, Temporary works to safeguard structure through winter: PERMITTED

25/03284/AGN Murcott Meadows SSSI, Prior approval application for fertiliser storage tank: PRIOR APPROVAL NOT REQUIRED

11. Items for next meeting: Wednesday 4th March 2026 7.00pm Murcott Village Hall

The meeting ended at 8pm

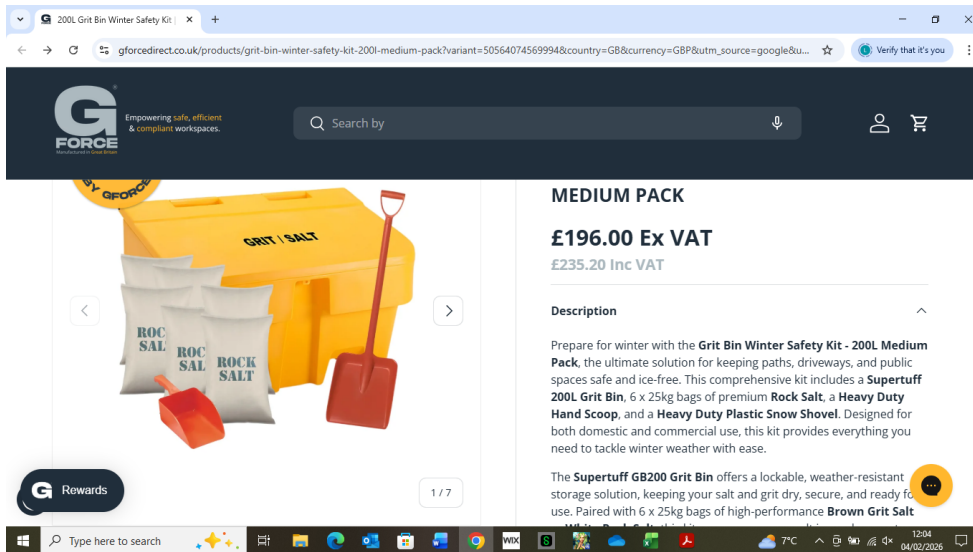
Signed:

Dated:

Clerk updates:

Salt Bins

OCC not responded to request for new salt bins x 2 £300 in Murcott. Found 200l salt bin for £235.20 including salt, shovel and scoop.



OCC do not provide salt refills out of season – Parish have to buy – for Fencott. Approve purchase of 6 bags? Less than £100.

Hall Projector and Screen

The parish council bank account includes funding from Callum Miller's fund for a projector and screen. Need to buy this but cannot be out of pocket – Arrange approval of payment £139.99 Duronic screen, £488.60 Optima projector, plus storage bag.

Alice Meadow Gate – Budget for the cost – up to £1000 inc fixings?

