

**MINUTES**  
**FENCOTT & MURCOTT PARISH COUNCIL**  
**7.30 pm 3rd December 2025 Muncott Village Hall**

**1. Welcome**

Nick Wyke (Chaired), Lucy McFarlane, Tim Bennett, Francois Nerfin, County Cllr Laura Gordon, 1 x MOP, Lynne Bustin (Clerk)

**2. Apologies**

James Lewis not in attendance

**3. Declarations of Interest**

No new items

**4. Minutes of previous Parish Council meeting**

Minutes from November were approved

**5. Opportunity for members of public to propose new matters for PC consideration. None.**

**6. County & District Councillor reports**

County Cllr Laura Gordon gave updates about the congestion charge in Oxford, and how drivers are starting to adjust their habits. There are upcoming changes to the Tip arrangements with booking systems being introduced. Cllr LG is chasing the Environment Agency to clear ditches to alleviate flooding issues. Devolution has now started in local government. OXRail 2040 discussions have now begun. The widely publicised giant illegal waste site at Kidlington was discussed.

The Parish Clerk will send County Councillor Priority Fund application form to Cllr LG for approval.

Cllrs asked about potential for improvements to rural bus routes as a result of the congestion charges. Advised that it takes two years to establish and confirm rural routes.

Cllrs asked how the ownership of ditches is found out (EA or not), LG confirmed that OCC have a map and will revert to the Parish about this.

The Parish Council is encouraged to report all issues on the highways using Fix My Street, and will also encourage residents to do so. LG cannot chase repair works unless issues are reported. Cllrs noted broken gullies in the parish. Parish Clerk to report the specific flooding issue at the Nut Tree pond.

Parish Council to send a list of broken stiles to LG to chase repairs. Advised to use What3Words for locations.

Noted that many bridges still need repairs.

**7. Parish Matters**

Still to paint and install new village gates (Parish Clerk/Andrew Butler)

Pressure Wash playground – Andrew Butler

Creosote hall fence – Clerk

Litter bins pending install (Andrew Butler)

Alice Meadow Gate pending agreement from TOA about grant. £1000 to be asked for.

Fix My Street Oxfordshire app is available for use on mobile phones

Info for the two new noticeboards: 1. Alices Meadow History and Access 2. The Splash Rights of Way around the Otmoor. Cllrs discussed potential designs.

**8. Village Hall**

**9. Governance**

**10. Finances Report**

Cllrs reviewed the first draft of the budget for 2026-2027. This will be revisited at the next meeting in January.

Cllrs reviewed payments and receipts for the period ending 30<sup>th</sup> November 2025 and agreed upcoming payments. Unable to add extra councillor to online banking as require JL signature on the forms.

**11. Planning Applications**

New:

25/03039/F Inchmere Farm, Muncott. Part Retrospective, Change of Use from equestrian to agricultural of land and buildings and extension of an existing hay storage building for the purposes of increasing capacity for hay storage NO COMMENT

25/03022/LB Pigeon House Farm, Pigeonhouse Lane, Muncott. Temporary works to safeguard what remains of the structure during coming winter storms. NO COMMENT

Awaiting Decision:

25/02067/F Moorlands Farm amendments to planning for 8 houses

25/02361/F (and also LB) Pigeon House Farm, Pigeonhouse Lane, Muncott, OX5 2RE, Re-building a collapsed wall to the rear elevation of The Stables building and restoring support and stability to the first floor and roof structure - no changes to the external appearance of the building are proposed (7 October)

Decisions: None

**12. Items for next meeting: Wednesday 7<sup>th</sup> January 2026 7.30pm Muncott Village Hall**

**The meeting ended at 8.20pm**