**MINUTES**

# **FENCOTT & MURCOTT PARISH COUNCIL**

**7.30 pm Wednesday 4th June 2025 Fencott & Murcott Village Hall**

**ANNUAL PARISH MEETING**

Present: James Lewis, Tim Bennett, Lucy McFarlane

Parish Clerk: Lynne Bustin

Members of the Public x 5

Apologies received from Nick Wyke.

This is an opportunity for anyone in the parish to raise issues for discussion, promote events, ask for assistance

1. **Welcome from the Parish Council Chair**
2. [**Chair’s Report**](https://1drv.ms/w/c/51965cb512f7be17/EaR1a4AF0uJMpPYPUNnrhN8BA4XLEt7brGQ_irnflsSdWg?e=5oiIcb)
   1. Priorities for the Parish Council in 2025:
      1. Work with OCC to get pot holes filled, resurfacing of roads, insist on Panshill road being made safe.
      2. Alice’s Meadow rejuvenation work to continue, including possible collaboration with Lewis Carroll Society
      3. Assess rights of way and work with OCC to make sure all routes accessible. Provide a centralised map for residents and visitors.
      4. Work with local authorities: waterways, pollution incidents and control, maintenance of ditches – riparian responsibilities.
3. **Public Speaking / open discussion**

The Parish Council noted public responses to planning application 25/01069/F and will submit them to Cherwell District Council along with comments from the Parish Council.

1. **Close Meeting**

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**MEETING OF FENCOTT & MURCOTT PARISH COUNCIL**

**4th June 2025 Murcott Village Hall**

**ANNUAL MEETING OF PARISH COUNCIL**

Present: James Lewis, Tim Bennett, Lucy McFarlane

Parish Clerk: Lynne Bustin

**1. Welcome**

**2. Apologies**

- To receive apologies for absence**:** Nick Wyke

**3. Parish Council**

- To Elect Chairman for 2025 – 2026

LM proposed James Lewis as chair, TB seconded this proposal.

**4. Declarations of Interest**

NW has an ongoing employment conflict of interest.

JL is the treasurer for Charlton on Otmoor Parish Church

1. [**Minutes**](https://1drv.ms/w/c/51965cb512f7be17/EQpaJR2H6jdCnkwKliPZmaQB9jKKtoqOVUHJKcflyh5e4Q?e=qARO9t) **of previous Parish Council meeting**

Minutes approved and signed

**6. County & District Councillor reports**

No reports received, noted that there is a new county councillor.

**7.**  [**Finances Report**](https://1drv.ms/w/c/51965cb512f7be17/ERe-9xK1XJYggFEDAgAAAAABhGcLA1gXoPc6GiOGj9dHqA?e=62K5hM) **for year 24 – 25**

- Parish clerk request for pay review, SCP 11 is now £14.13 per hour. (previously £13.50)

- Additional authority needed on bank account – TB – clerk to provide forms

- [Finances Report](https://1drv.ms/w/c/51965cb512f7be17/ES0g7VfhsZBIkTF2yqK_PDYB5JdXhwU4Nakeru9kQ6Kvcw?e=HSnYB4) for current year to date

**8.** **Planning Applications**

- 25/01189/LB Village Farm, Blackbull Lane, change of design to include door. No Comment.

- [25/01069/F](https://1drv.ms/b/c/51965cb512f7be17/ERLxIkkk-qpGrE2uYahRBvgBd3-XKbKdfJuEhHNGQXtc-w?e=nYQVmd) Land adjacent the Splash, Fencott, Change of use to equestrian inc stables and arena. Comments from parish to be submitted to Cherwell DC.

**9.**  **Alices Meadow Management**

- Grazing by local farmers sheep imminent

- Topping by local contractor quoted at £70 for later in the year – *Quote accepted*

- Roadside hedge works to be funded by TOE grant, or quoted £130 by contractor to get into A shape. *Quote for £130 accepted*

- Noticeboard needs to be provided as part of management agreement [Information Board](https://www.recycledfurniture.co.uk/Accessories-and-Spare-Parts/Information-Board?utm_source=google&utm_medium=product_feed_or_listings&pl=STD&ccv=Y&sku=RFPY1296-BRN&gad_source=4&gad_campaignid=19995119983&gbraid=0AAAAADe-F2hUHkDOvv3X0dOtyEmZyVk72&gclid=EAIaIQobChMIsOvIlerXjQMV35JQBh0mZjOPEAQYAiABEgLQA_D_BwE) See this option for £606, provide own artwork. *Purchase approved, Clerk to investigate possible additional funding sources*

- New 5 bar gate and pedestrian gate needs fitting, quoted £850 by contractor. *Quote agreed*

- Request from resident to hire field as a venue for a wedding. Clerk to speak to Parish Council insurance, and investigate car parking, toilets, clear up.

**10.** **Plan the year ahead**

- Parish [Maintenance](https://1drv.ms/w/c/51965cb512f7be17/Ed3EAB7LPktOjo0IFC0n4HcBO7dthHOhB2R7W1ms6HkbFg?e=gtYspt)

- Storage shed for flooding signs and barriers *£160 agreed*

- Clean up of Murcott Bus Shelter *£155 agreed*

*-* Purchase of new corkboard for Murcott bus shelter agreed (£ TBC)

- Repainting Murcott hall fence *£275 agreed*

- Removal of old fence panel behind hall *£35 agreed*

- Clerk to ask existing grass cutting contractor to strim edges of car park

- Purchase of two new white gates for village entrances *Agreed, painting and installation TBC*

- Clerk to speak to Fencott residents about spoil placement should the pond on the corner be cleared out

- The Splash bench to be replaced, Clerk to get a quote for a wooden octagonal

- The Splash noticeboard/information board for Rights of Way *Agreed quote*

- The Pound new fencing and pedestrian gate *Agreed £1700*

- The Pound crown lifting and bramble clearance *Agreed £275*

**11.** **Items for next meeting**

Parish Councillor vacancy to fill

**12.**  **Agree dates for meetings for upcoming year**

It was agreed that the Parish Council would meet on the first Wednesday of every month at 7.30pm. The meetings would be shorter, and the clerk would prepare reports ahead of time to enable this.

Next meeting July 2nd 7.30pm

Meeting ended 9.40pm

Signed …………………………………………………………………………….

Dated……………………………………………………………………………….